



# VENUE AGREEMENT

## Paradise Canyon (hereinafter called "Paradise Canyon") and



Name (Lessee) \_\_\_\_\_

Address \_\_\_\_\_

Telephone - Home \_\_\_\_\_ Telephone - Cell \_\_\_\_\_ Function Date \_\_\_\_\_

Email \_\_\_\_\_

Number of People \_\_\_\_\_ Arrival Time \_\_\_\_\_ Meal Time \_\_\_\_\_

Meal Choice \_\_\_\_\_

Bar Service (Cash Bar, Open Bar, Other (please specify)) \_\_\_\_\_

### Policies and Rules

- \$1,000,000.00 Third Party Liability insurance required
- Full payment is due a minimum of 2 days prior to event
- Maximum seating 225 people
- Paradise Canyon supplies all food and beverages except wedding cakes unless otherwise agreed to with management
- Paradise Canyon will not store wedding cakes
- Guests are not permitted to remove any food or beverage from the premises during or after the function
- Last call is 12:45 at the latest or sooner, if deemed necessary by Paradise Canyon staff
- Paradise Canyon reserves the right to refuse service to anyone at any time for any reason
- Music must be off by 1:00 a.m. at the latest
- All guests must vacate by 2:00 a.m.
- Socan charge of \$59.17 plus G.S.T. and resound fee of \$26.63 plus G.S.T. applies to all musical entertainment
- Paradise canyon requires a confirmed number of people and menu seven days prior to the event
- A deposit of \$1,000.00 is due upon signing of contract, and is non-refundable
- Security will be supplied for a fee of \$24.95 per hour plus G.S.T.
- Paradise canyon is not responsible for any lost, stolen or damaged articles left on the premises prior to, during or following any event
- Lessee is responsible for any damage caused during the event
- All decorating and removal of decorations is the responsibility of the renter, and decorations must be removed immediately after the function, unless other arrangements are made with management
- No type of confetti is allowed, whether on tables or for throwing; Paradise Canyon will charge a \$300.00 clean-up fee if confetti is used
- Paradise Canyon asks that you refrain from using staples, tacks, nails or screws to put up decorations; please ask management what is acceptable
- Paradise Canyon is not responsible for booking any type of band or D.J.
- Any equipment brought in must be set up and run by someone from the party; there will be no one on staff to help with any problems
- D.J. and band space is limited; Paradise Canyon asks that a member of the group come in prior to the function date and view the venue for an idea as to the space available for their equipment; D.J. must set up no later than 4:00 p.m. on the day of the event
- A gratuity of 15% will be added to all food and beverage and equipment items, with an additional 5% G.S.T. on the total bill
- All prices are subject to change without notice
- Lessee is responsible for providing safe transportation to and from paradise canyon; Paradise Canyon reserves the right to call the proper authorities if required

Remarks \_\_\_\_\_

**Deposit:** A deposit is required in advance to guarantee a booking. *Said deposit will be applied to the final bill and is non-refundable in the event of cancellation. Weddings will be confirmed only upon receipt of deposit.*

**Payment:** *Payment in full is due two days before function.* Charges will be based on final confirmation numbers, which must be received by paradise canyon seven days in advance of the function. Additional charges which may occur on the day of the event and / or damages will be added to the venue lessee invoice, and must be paid on the day of the function. We require a credit card number on file.

**Food and Beverages:** All food and beverages consumed at Paradise Canyon **must be purchased from Paradise Canyon Restaurant.** Anyone bringing his or her own beverages or food, unless otherwise arranged or agreed to, will be asked to leave the premises.

**The Lessee:**

- agrees to keep the Clubhouse in the same condition as when the Lessee rented it
- understand that Paradise canyon shall not be liable for damages whatsoever to persons or property resulting from fire, storms, theft, etc., or any other loss arising from the use or operation of any part of the Clubhouse
- agrees to vacate the premises no later than 2:00 a.m.
- agrees that the parking lot is for parking personal vehicles only and that all personal vehicles are prohibited from any other area of Paradise Canyon
- agrees to pay or reimburse Paradise Canyon for any damage to grounds, buildings or equipment caused by the Lessee or the Lessee's guests

